



**R.D. MEMORIAL
COLLEGE OF NURSING**

ISO Certified 9001-2015

Recognised by Indian Nursing Council, New Delhi /
M.P. Nurses Registration Council, Bhopal & Affiliated to
Madhya Pradesh Medical Science University, Jabalpur



Estd - 2003

E-GOVERNANCE POLICY

It has been decided to adopt and implement e-governance in the day-to-day operations of R. D. Memorial College of Nursing, Bhopal (RDMCON) in order to provide a more straightforward and effective method of governance inside the school.

In a few areas, such as student enrolment, exams, teaching and learning, academic communication, etc., the college has started using electronic governance. The College has chosen to improve e-governance in various facets of academic and administrative tasks at this time.


OBJECTIVES OF E-GOVERNANCE:

- ❖ Implementing e-governance across the institution's various functions, achieving efficiency through e-governance, promoting transparency and accountability in leadership and finance, eliminating paper from the office, and facilitating online internal and external communication between various institutions are just a few of the goals.
- ❖ Providing information that is simple to access (website, learning management system, what's app, etc.)

THE COLLEGE HAS E-GOVERNANCE IN THE FOLLOWING AREAS;

- ❖ **WEBSITE:** The College has created the website in which activities and information about all activities, important notices, etc. will be made easily available to the outsiders.
- ❖ **STUDENT ADMISSION:** The College is admitting students through online as well as mode. This will cover admissions to all courses conducted by the College.
- ❖ **EXAMINATION:** As per the directions of the affiliated University, it is mandatory to handle examination in online manner. Filling of

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Principal
R.D. Memorial College of Nursing
Bhopal (M.P.)



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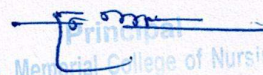
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First Cycle

examination application forms, obtaining hall tickets, receiving of examination papers, uploading of marks, revaluation forms, photocopy forms etc. everything has to be done in online mode. **Accounts:** For transparent and effective transaction of account, the College finance department adopted Tally software. All financial transactions between the College and students, staff and external are made through online.

- ❖ **ADMINISTRATION:** For effective internal communication between the staff and students what's app group is created and wherever required email is used.
- ❖ **LIBRARY:** The library has LMS software facility from which in and out management, books circulation, accession report, cataloguing, security, member ID etc. is maintained. and students and staffs are able to access journals and books from College digital library.
- ❖ **TEACHING AND LEARNING PROCESS:** For effective teaching and learning process, the College using learning management system (LMS) software and online classes including online evaluation and feedback system is carried out. College also conducting online parents and teachers meet, conferences, seminar, posture presentation, quiz etc.


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